



WILLIAMS YMCA

MEMBERSHIP CHANGE POLICIES

SIGNED WHEN MAKING ANY MEMBERSHIP CHANGE

All membership changes, including the addition of new members to a membership account, must be initiated or approved by the primary account holder.

Changes that result in any change in monthly membership dues will see the cost reflected in the very next process month.

Changes that result in the increase of annual membership dues will be subject to a pro-rated difference due at the time the membership is amended.

Available Membership Changes Include:

- Billing and Contact Information
- Additional or Removal of Authorized Payment Method
- Enrollment in Email/SMS Text Communication Programs
- Changes to Membership Type (Individual, Household, etc.)
- Addition or Removal of One or More Active Members

MEMBERSHIP HOLD

- **Memberships may be placed on hold for up to 60 days free of charge.**
- **A \$25 Hold Fee will be incurred for each hold lasting 2 months to one year.**
- **A 30-day written notice is required for all holds.**
- **Membership fees are non-refundable and non-transferable.**
- **When a membership hold expires, regular membership dues will resume, and the active member will be responsible for any fees incurred.**
- **It is the active member's responsibility to contact the Williams YMCA before their hold expires should they need to extend their hold for any reason.**
- **Upon Return, the member is responsible for any outstanding fees incurred, including the pro-rated membership dues for the returning month.**

MEMBERSHIP CANCELLATION

- **All outstanding fees and balances must be paid in order to terminate your membership in good standing.**
- **Any balance unpaid will remain on the membership account and must be cleared in order to rejoin the YMCA or participate in any future YMCA programming.**
- **A 30-day written notice is required for cancellation.**
- **Based on the date of termination, another bank draft may be incurred.**
- **All membership scan cards are the property of the Williams YMCA and must be returned at the time of termination.**
- **Failure to return membership cards will result in a delay of the cancellation process which may lead to an additional membership draft.**